

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 2 JANUARY 2008

The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Housing Options

Community Services

Growth and Sustainable Communities

Housing and Environmental Services

Planning Services

Resources

Staffing and Communications

Councillor Simon Edwards

Councillor Mark Howell

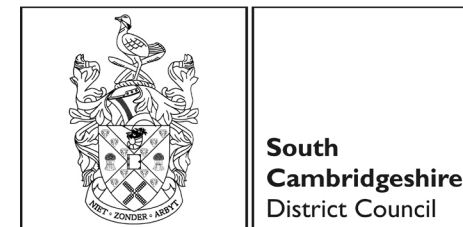
Councillor Dr David Bard

Councillor Mrs Daphne Spink MBE

Councillor Nick Wright

Councillor Mrs Vicky Ford

Councillor Mrs Sue Ellington



Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scamb.gov.uk or call 08450 450 500 and ask to speak to that officer.

Key and other decisions expected to be made, and issues to be considered during the four months from 2 January 2008

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Inspire Project Update Non-Key	Cabinet	10 January 2008		Leader of Council Greg Harlock, Chief Executive, Cecilia Tredget, Improvement Manager	Progress Report
Housing Revenue Account (HRA) Business Plan 2007-2010 Key	Cabinet Council	10 January 2008 31 January 2008	Tenants, Local Strategic Partnership	Housing and Environmental Services Portfolio Holder Steve Hampson, Executive Director, Stephen Hills, Corporate Manager, Affordable Homes	Report and Business Plan
Council and Cabinet Meeting Schedule 2008-09 Non-Key	Cabinet Council	10 January 2008 31 January 2008		Resources Portfolio Holder Richard May, Democratic Services Manager	Report
Housing Futures Key	Cabinet Council	10 January 2008 31 January 2008	Tenants, Leaseholders, Members, partner organisations, e.g., Local Strategic	Housing Options Portfolio Holder Steve Hampson,	Report

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			Partnership (LSP) and other key stakeholders Member / Tenant Working Group	Executive Director, Denise Lewis, Corporate Project Manager - Housing Futures	
Single Status Agreement (including Equal Pay Audit) Key	Staffing and Communications Portfolio Holder Cabinet	24 January 2008 18 February 2008	UNISON GMB	Staffing and Communications Portfolio Holder Susan Gardner Craig, Human Resources Manager, Jill Mellors, Human Resources Officer	Report and Agreement
Licensing Act 2003 Policy Key	Council	31 January 2008	Consultations have taken place with a broad range of people and organisations including:- <ul style="list-style-type: none"> • Police • Fire Authority • Trading Standards • Social Services • Environmental Health • Planning • Health & Safety • All Premises Licence holders • Parish Councils 	Housing and Environmental Services Portfolio Holder Myles Bebbington, Licensing Officer, Dale Robinson, Corporate Manager, Health & Environmental Services	Report and Revised Policy

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			<ul style="list-style-type: none"> Any other persons identified as representing business and residents in the area <p>The document will also be available for general comment via the Council's website and at Reception.</p>		
Members' Allowances levels for 2008-2009 Non-Key	Council	31 January 2008		Resources Portfolio Holder Maggie Jennings, Democratic Services Officer	Final Report for Members' Allowances levels for 2008-2009
Planning Obligations and Provision for Open Spaces and Community Facilities in New Developments Key	Cabinet	18 February 2008	Planning and Legal Officers of the Council	Growth and Sustainable Communities Portfolio Holder Jane Thompson, Cultural Services Manager	Report
Policy, Performance & Partnerships: Review of	Cabinet	18 February 2008		Community Services; Growth and	Report

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Structures and Functions Key				Sustainable Communities; Planning Services; Resources and Staffing and Communications Portfolio Holders Simon McIntosh, Corporate Manager, Policy, Performance and Partnerships	
Integrated Business Monitoring including Update on Financial Position Non-Key	Cabinet 9-month report April to December	18 February 2008	Resources Portfolio Holder, 24 January 2008	Leader of Council Ian Salter, Performance Improvement Officer, Graham Smith, Best Value and Management Accountant	Information report and Financial Position information report tabled at the meeting
Capital & Revenue Estimates, Council Tax, Prudential Indicators and Review of Medium Term Financial Strategy Key	Cabinet Council	18 February 2008 28 February 2008	Scrutiny & Overview Committee 14 February 2008	Resources Portfolio Holder Resources Portfolio Holder Greg Harlock, Chief Executive	Final Report for Capital & Revenue Estimates, Council Tax, Prudential Indicators and Review of Medium Term Financial Strategy
Administration of the Low Cost Home Ownership (LCHO)	Cabinet Options for LCHO Register beyond March 2008	Before 28 February 2008	Housing Services and Housing Options Teams	Housing and Environmental Services Portfolio Holder	Report

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Register Non-Key			Local authorities in the Cambridge Sub-region and Bedfordshire Housing Corporation and other Homebuy agents operating in the East of England All Registered Social Landlords and other providers of LCHO products	Steve Hampson, Executive Director	
SWAVESEY Byeways Rate Non-Key	Council	28 February 2008	Swavesey Byeways Advisory Group	Housing and Environmental Services Portfolio Holder Pat Matthews, Drainage Manager	Report
Workforce Plan 2008/09 Key	Cabinet	13 March 2008		Staffing and Communications Portfolio Holder Susan Gardner Craig, Human Resources Manager	Report and Workforce Plan
Waste Design Guide Non-Key	Cabinet	13 March 2008		Housing and Environmental Services Portfolio Holder Paul Quigley,	Report and Design Guide

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				Environmental Services Manager	
Agreement of 'Heartbeat' Performance Indicators Key	Cabinet	13 March 2008		Leader of Council Paul Swift, Policy and Performance Review Manager	Report
South Cambridgeshire Sustainable Community Strategy 2008-2011 Key	Cabinet Council	13 March 2008 24 April 2008	Policy Development Committee 16 January 2008	Leader of Council Cecilia Tredget, Improvement Manager	Report and Strategy
Corporate Plan 2008/09 Key	Cabinet Council	13 March 2008 24 April 2008		Leader of Council Cecilia Tredget, Improvement Manager	Report and Draft Plan
Investment Strategy Key	Cabinet Council	13 March 2008 24 April 2008		Resources Portfolio Holder Adrian Burns, Head of Accountancy	Report and Strategy
Review of Contact Centre Performance	Cabinet	10 April 2008		Staffing and Communications Portfolio Holder	Report

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Key				Steve Rayment, Head of ICT	
Equal Opportunity Policy Key	Cabinet	10 April 2008		Community Services Portfolio Holder Michael McLeod, Equality and Diversity Officer, Cecilia Tredget, Improvement Manager	Report and Policy
RECAP Waste Strategy Key	Cabinet Report	10 April 2008	Various consultees including public, business and public sector	Housing and Environmental Services Portfolio Holder Dale Robinson, Corporate Manager, Health & Environmental Services	Report and Draft Strategy
Performance Plan 2008 Key	Cabinet	08 May 2008		Leader of the Council Ian Salter, Performance Improvement Officer	Report and Performance Plan 2008-09
Integrated Business Monitoring	Cabinet	08 May 2008		Resources Portfolio Holder Ian Salter, Performance Improvement Officer	End of year report

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Forthcoming or Deferred Items					
ARBURY CAMPS: Section 106 Agreement (Work in Progress) Non-Key	Cabinet Council	12 October 2006 26 October 2006	Cambridge City Council	Resources Portfolio Holder Adrian Burns, Head of Accountancy	
Disposal of Land to Papworth Trust (Work in Progress) Key	Cabinet	08 June 2006	Local consultation on the individual proposals for affordable housing as part of the planning application process. In most cases there has also been local consultation as part of the development of the proposals. Housing Services have been consulted on and support each of the proposals for these sites. Where proposals directly affect existing residents they have also been consulted as part of the development of proposals, e.g., Queens Close, Over.	Housing and Environmental Services Portfolio Holder Schuyler Newstead, Housing Development & Enabling Manager	
Energy Efficiency and	Cabinet - Draft	Before 31 December	A Supplementary	Growth and	

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Listed Buildings Supplementary Planning Document (Awaiting appointment of Conservation Manager) Key	Supplementary Planning Document	2007	Planning Document will be subject to full public consultation. Conservation and Design Advisory Group considered the document on 17 January 2007 Conservation, Sustainability and Community Planning Portfolio Holder	Sustainable Communities Portfolio Holder	
South Cambridgeshire Design Manual / Guide: Streetscape Design in New Developments (Awaiting appointment of the Conservation & Design Manager) Key	Growth and Sustainable Communities Portfolio Holder	16 March 2007 July 2007		Growth and Sustainable Communities Portfolio Holder	
Closed Churchyard Maintenance and Management Policy (Deferred pending appointment of Conservation & Design Manager) Key	Cabinet	09 July 2007		Planning Services Portfolio Holder Steve Hampson, Executive Director	

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<p>Community and Cultural Strategy 2007-2012 (Deferred pending review of Community Services)</p> <p>Key</p>	Cabinet	13 September 2007	Community, Arts & Sports Advisory Group – 19 April 2007	<p>Community Services Portfolio Holder</p> <p>Simon McIntosh, Corporate Manager, Policy, Performance and Partnerships</p>	
<p>Local Development Framework (LDF) - Gypsy and Traveller Development Plan Document (GTDPD)</p> <p>Key</p>	<p>Council - Local Development Framework (LDF) Special Meeting</p> <p>Following the consultation carried out on issues and options in October 2006, work is progressing on identifying potential site options. A further round of consultation was programmed for September 2007; however this will now be subject to a delay to enable further work to be undertaken.</p> <p>Cabinet</p>	<p>September 2007</p> <p>September 2007</p>	<p>Senior Officers GTDPD Member Reference Group Public Consultation (after Council agreement on 28 September 2006)</p>	<p>Housing and Environmental Services Portfolio Holder</p> <p>Growth and Sustainable Communities Portfolio Holder</p> <p>Keith Miles, Planning Policy Manager</p> <p>Traveller Project - Strategic Officer Group on Traveller Issues</p>	
Kerbside Plastics Recycling Scheme	Cabinet	13 December 2007	Housing & Environmental Services Portfolio Holder on 28	Housing and Environmental Services Portfolio Holder	

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(Awaiting outcome of meeting held on 18 December 2007 with the Local Government Minister regarding the Financial Settlement) Key			November 2008 Scrutiny & Overview Committee Task and Finish Group in November/December	Dale Robinson, Corporate Manager, Health & Environmental Services	